

**GOVERNMENT OF GOA  
DEPARTMENT OF TRIBAL WELFARE  
PANAJI-GOA**

**NOTIFICATION**

**NO:DTW/STAT/PC/2012-13/69**

Government of Goa is pleased to make the following scheme and is hereby published for general information of public, which shall come into force from the date of Notification.

Dated: 17<sup>th</sup> October, 2012

By Order & in the name of  
Governor of Goa

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(ARVIND BUGDE)  
**DIRECTOR OF TRIBAL WELFARE**

***Name of the Scheme: Prashikshan Yatra - Scheme to provide financial assistance for conducting Study Tours (Excursion) for ST Students during Vacations.***

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- 1. Introduction:** Scheduled Tribe population in Goa has not travelled and exposed to the outside world is one of the causes of their backwardness. They do not want to move out of Goa and compete at national level in getting benefits earmarked for tribal population. It is therefore imperative to help them get exposure to the outside world which will broaden their horizons.
- 2. Objective:** To provide financial assistance to the educational institutes in the tribal dominated areas to conduct study tours/Excursions across the country to cover places of historic, cultural and educational importance during school vacations.

**3. Benefit under the Scheme:** Financial Assistance to the Educational Institutes for an amount up to Rs. 1.00 Lakhs to conduct Study Tours /Excursions and will cover following expenditure:

- a) Actual Travelling cost of Students upto 40 Students and two Teachers by Rail (second Class Sleeper Non AC)and /or by Bus. Duration of the Tour shall be for a period of six days or more.
- b) Entry fees/ passes to visit the monuments/cultural sites.
- c) Expenditure on lodging and Boarding for a minimum period of 6 days.
- d) Any other expenditure not mentioned above or which has exceeded the limit prescribed as above shall be borne by the individual student/by the educational institution.

**4. Eligibility:** Educational Institutes in Goa recognized by Goa Board/ CBSE having Scheduled Tribe Students can seek financial assistance to conduct study tours/ excursions for ST Students.

**5. Conditions for conducting the study tour under the scheme:**

- i. The Scheme is restricted to ST students studying in class VIII to class XII.
- ii. Tour should be commenced only with prior written permissions of the Education Department, Tribal Welfare Department and with confirmed rail / bus tickets of the students/guide teachers.
- iii. The tour should be conducted during vacations like Diwali, Christmas and summer vacations.
- iv. Two teachers of the school having some experience in excursion should be accompanied with students on the tour.
- v. The school authorities should utilize the concession given by railways to students & teachers.

- vi. Entire responsibility of conducting the tour shall lie with the school management. They should undertake the tour with utmost care. The rail/ bus reservation to and fro should be confirmed well in advance.
- vii. The tour is restricted to ST students who are willing to undertake the journey. The school authorities should not force the students to join the tour. An undertaking from parents of the child who desires to go on tour shall be taken in the prescribed form enclosed.
- viii. The school authorities should direct/guide the students about the materials they should carry for the tour and precautions to be undertaken by the students.
- ix. The school authorities should settle the account within one month on the completion of the tour.
- x. The tour should start from the nearest railway/ bus station to the school.
- xi. Brief study/Experience sharing report on the tour conducted should be submitted by the guide teachers accompanying the students within 15 days of the completion of the journey.

**6. Application procedure and sanctioning authority:**

- a) Head of the Educational Institute shall submit application in Prescribed Form along with brief report on the purpose of excursion, expected outcome of the tour, list of Students in the prescribed proforma.
- b) Application should be submitted at least one month in advance.
- c) After scrutiny of the application, Director of Tribal Welfare will sanction the benefit under the scheme.

**7. Monitoring of the scheme:** All issues relating to eligibility, operationalization of the scheme or situation not envisaged at the time

of formulation of the scheme, would be resolved by the Monitoring committee, whose decision will be final.

The Monitoring committee shall consist of:

1. Secretary Tribal Welfare : Chairman
2. Joint Secretary Finance : Member
3. Director Education : Member
4. Director of Tribal Welfare : Member

**8. Evaluation of the Scheme:** Performance of the Scheme will be evaluated after two years of its implementation and if required scheme will be suitably modified to meet the new challenges/ requirements so as to achieve the set objective.

### Application Form

*Application to avail financial assistance for conducting Study Tours (Excursion) for ST Students (Gender wise) during Vacations under*  
***“Prashikshan Yatra”***

To,  
The Director,  
Directorate of Tribal Welfare,  
Panaji, Goa.

Sub:- Application for availing financial assistance for conducting Study Tours (Excursion) for ST Students (Gender wise) during Vacations under “Prashikshan Yatra”

Sir,

I, the head of the institution would like to apply for Financial assistance for conducting Study Tours (Excursion) for ST Students (Gender wise) of the school during Vacations under “Prashikshan Yatra”

1.	Name of the School	
2.	Address	
3.	Registration number of the school	

4.	(a) No of ST students availing the tour (Provide list). (b) Name , Designation & Contact details of the teachers accompanying the group	1. 2.		
5.	Places of Tour			
6.	Duration of tour			
7.	Accommodation Details	Place	Duration of Stay	Place of Stay
8.	Estimate expenditure on tour (Headwise).			
9.	Mode of Transport (Train/Bus) Details			

9.. Landline Number of the Institution/ mobile number of the Head of the institution:- \_\_\_\_\_

10. Bank Details:-

- a) Name of the bank:- \_\_\_\_\_
- b) Branch:- \_\_\_\_\_
- c) Account No :- \_\_\_\_\_
- d) Type of Account:- \_\_\_\_\_
- e) MICR Code:- \_\_\_\_\_
- f) IFSC Code (if available):- \_\_\_\_\_

### **DECLARATION**

The management of the school undertake that they will take utmost care of the students during journey i.e. from the place of journey till return from tour. Necessary Advance booking of Tickets, Lodging & boarding will be made. I, the above named applicant do hereby declare that the particulars given above are true and correct to the best of my knowledge and belief

**Date:-**

**Signature of the head of the institution**

**Enclosures:**

1. Permission from Parent/ Guardian.
2. Details of Tour programme.

3. List of ST students (Standard wise) participating the tour along with their certified Caste Certificate.
4. Copy of the School Registration Certificate issued by Education Department.
5. Copy of the Railway/ Bus tickets of the students and accompanying teachers.
6. Undertaking from parents to avail tour for Son/ Daughter.

<b>List of the students</b>										
<b>Students Particulars</b>						<b>Address of the student</b>		<b>Scheduled Tribe Certificate Details</b>		
<b>Sr. No</b>	<b>Name of the student</b>	<b>Fathers Name</b>	<b>Date of Birth</b>	<b>Gender</b>	<b>STD &amp; Course</b>	<b>House No.</b>	<b>Locality Address</b>	<b>Community</b>	<b>Certificate No. &amp; date</b>	<b>Issuing Authority</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>

Signature:- \_\_\_\_\_.

**UNDERTAKING FROM PARENTS/ GUARDIAN.**

I the undersigned Shri./Smt. \_\_\_\_\_ father/Mother/Guardian of \_\_\_\_\_ studying in \_\_\_\_\_ (Institution) Std \_\_\_\_\_ hereby permit my son/daughter to avail tour organized by \_\_\_\_\_ after availing the financial assistance under the scheme “ Prashikshan Yatra”

(Signature of Parent/ Guardian)

By Order & in the name of  
Governor of Goa

Sd-

(ARVIND BUGDE)  
**DIRECTOR OF TRIBAL WELFARE**